**ANNEX 1**

**APPLICATION FOR FINANCIAL SUPPORT – PROJECTS**

**RGI GRANT**

**or**

**TRUST APPLICATION (please state)**

**UNIT DETAILS**

Unit / Sub Unit: Click here to enter text.

Postal Address Click here to enter text.:

Postcode: Click here to enter text.

Contact Name (Rank/Initials/Surname): Click here to enter text.

Position: Click here to enter text.

Tel (Civ): Click here to enter text.

Tel (Mil): Click here to enter text.

Email: Click here to enter text.

**DETAILS OF GRANT**

Item(s) requested (please provide a brief summary of any items covered by this bid).

NB if applying for furniture – please check availability via DAS and include a copy of rejection letter if furniture is not available.

Click here to enter text.

Total Cost of Goods **(please note: three quotes are required for any items over £150. A comparison website such as Ciao, Kelkoo, Amazon etc. can be used)**: Click here to enter text.

Amount of Grant Requested: Click here to enter text.

Unit Contribution: Click here to enter text.

Other Funds Approached with Outcome (please provide a summary of any other sources of funding which have been approached for this project, and whether the bids were successful or unsuccessful):

Click here to enter text.

Brief justification of need for item(s) (please provide a summary of how the Unit will benefit from this purchase):

Click here to enter text.

**PREVIOUS GRANT APPLICATIONS**

Please provide details of other successful bids in last two financial years (include amount of grant and purpose of grant):

Click here to enter text.

**I confirm that the above information is correct and that all other normal channels of procurement have been tried.**

Signature: Click here to enter text. Date: Click here to enter text.

**Commanding Officer / Officer Commanding Approval and Supporting Comments [Note: See Para 1.3 & 3.2]**

Print name

Rank:

Signature: Click here to enter text. Date: Click here to enter text.