**Nomination for HM Lord-Lieutenant’s/Lieutenant Governor’s Cadet**

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| SURNAME: | RANK: |
| FIRST NAME: | KNOWN AS: |
| ADDRESS: | HOME TEL: |
|  | MOBILE: |
| POSTCODE: | EMAIL: |
| SERVICE: | UNIT: |
| COMMANDING OFFICER: |
| DATE OF BIRTH: | DATE JOINED SERVICE: |
| DATE JOINED UNIT: | PRESENTATION COUNTY |
| CADET QUALIFICATIONS: |
| SCHOOL/COLLEGE/EMPLOYER: |
| NAME & POSITION OF PERSON TO AUTHORISE RELEASE FOR A DUTY: |

1. **Endorsement by Area Officer, County Commandant, OC ATC Wing, OC CCF Contingent**

*This should include brief comments that the Area Officer, County Commandant, OC ATC Wing, OC CCF Contingent is content that the individual is to be recommended for this appointment together with his endorsement of either Very Strongly Recommended, Strongly Recommended or Recommended*

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| Signature: | Date: |
| Name & Rank: | Position: |

1. **Brief Résumé of Cadet Career (up to 100 words)**

*This section should comprise a concise, narrative account of the individual’s cadet career to date, including length of service and notable advancements.*

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1. **Noteworthy Achievements including Extramural Activities & Community Engagement (up to 150 words)**

*This section should comprise a description of significant achievements by the individual both in the course of their cadet career and in any other pursuits including academic, sporting or volunteering.*

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1. **Character and Personality (up to 100 words)**

*This section should comprise a description of those aspects of the individual’s conduct, character and attitude that particularly make them eligible for this award.*

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1. **Closing Remarks and Citations (No more than 300 words)**

*This section comprises the formal citation which will be read out publicly during the presentation of the award to the individual. Written in the third person and referring to the individual by title/rank and surname (e.g. Cadet Sergeant Smith), it should provide a summary of the previous three sections and read as an argument in favour of why this individual should be appointed as Her Majesty’s Lord-Lieutenant’s/Lieutenant Governor’s Cadet .*

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1. **Recommended by:**

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| --- | --- |
| Signature | Date |
| Name & Rank | Appointment |